

**STATE GOVERNMENT COUNCIL**  
of the  
Nebraska Information Technology Commission  
Thursday, November 10, 2011, 1:30 p.m. - 2:30 p.m.  
Executive Building - Lower Level Conference Room  
521 S 14th Street, Lincoln, Nebraska  
**PROPOSED MINUTES**

**MEMBERS PRESENT:**

Brenda Decker, Chief Information Officer, Chair  
Beverlee Bornemeier, OCIO-Enterprise Computing Services;  
Josh Daws, Secretary of State's Office  
Keith Dey, Department of Motor Vehicles  
Pat Flanagan, Private Sector;  
Steve Rathje, Alt. for Rex Gittins, Department of Natural Resources  
Eric Henrichsen, Department of Health and Human Services  
Kelly Lammers, Department of Banking  
Mike McCrory, Administrative Services  
Bill Miller, State Court Administrator's Office  
Randy Cecrle, Alt. for Glen Morton, Workers' Compensation Court  
Gerry Oligmueller, Budget Office  
Mike Overton, Crime Commission  
Col. Dave Sankey, Nebraska State Patrol  
Jayne Scofield, OCIO-Network Services  
Len Sloup, Department of Revenue  
Rod Wagner, Library Commission  
Bill Wehling, Department of Roads

**MEMBERS ABSENT:** Dennis Burling, Dept. of Environmental Quality; Dick Clark, Policy Research Office; Mike Calvert, Legislative Fiscal Office; Dorest Harvey, Private Sector; Lori Henkenius, Nebraska Department of Education; Bob Shanahan, Department of Correctional Services; and Terri Slone, Department of Labor

**ROLL CALL, MEETING NOTICE & OPEN MEETINGS ACT INFORMATION**

Brenda Decker called the meeting to order at 1:30 p.m. There were 18 members present. A quorum existed to conduct official business. Meeting notice was posted to the NITC website and the Nebraska Public Meeting Calendar on September 21, 2011. The agenda was posted to the NITC website on November 8, 2011. The Open Meetings Act was located on the podium at the front of the room.

**PUBLIC COMMENT**

There was no public comment.

**APPROVAL OF SEPTEMBER 8, 2011 MINUTES**

Mr. McCrory moved to approve the [September 8, 2011 minutes](#) as presented. Mr. Dey seconded. Roll call vote: Overton-Abstain, McCrory-Yes, Bornemeier-Yes, Decker-Yes, Sloup-Yes, Flanagan-Yes, Daws-Yes, Rathje-Abstain, Lammers-Yes, Cecrle-Abstain, Dey-Yes, Henrichsen-Yes, Oligmueller-Yes, Sankey-Yes, Scofield-Yes, Wagner-Yes, Miller-Abstain, and Wehling-Yes. Results: Yes-14, No-0, Abstained-4. Motion carried.

**STATEWIDE TECHNOLOGY PLAN - DRAFT ACTION ITEMS\***

The NITC annually updates the action items in the Statewide Technology Plan. Many of the action items will be continuation items. Mr. Becker reviewed the following new action items that will involve the State Government Council.

SECURITY AND BUSINESS RESUMPTION Strategic Initiative:

New action item added:

2. Develop policies and standards relating to the hosting of State data by vendors.

Under Action Item 3. Implement shared disaster recovery facilities.

Added actions:

- Maintain and exercise the operating system on the enterprise server to insure compatibility between locations.
- Identify business applications to be tested and operated from the alternate location

STATE GOVERNMENT EFFICIENCY Strategic Initiative:

New action items added:

3. Explore opportunities and options relating to desktop and server virtualization in state government.
7. Moving State email to the cloud.

**Mr. Dey moved to approve the [Statewide Technology Plan Action Items](#). Mr. Miller seconded. Roll call vote: Wehling-Yes, Miller-Yes, Wagner-Yes, Scofield-Yes, Sankey-Yes, Oligmueller-Yes, Henrichsen-Abstain, Dey-Yes, Cecrle-Yes, Lammers-Yes, Rathje-Yes, Daws-Yes, Flanagan-Abstain, Sloup-Yes, Decker-Yes, Bornemeier-Yes, McCrory-Yes, and Overton-Yes. Results: Yes-16, No-0, Abstained-2. Motion carried.**

**PROJECT PROPOSALS - FY2012 DEFICIT BUDGET REQUESTS - RECOMMENDATION TO THE NITC - PUBLIC EMPLOYEES RETIREMENT SYSTEM - ([Full Text](#) | [Summary Sheet](#))**

There is only one budget deficit request for the Council to review this year. The Public Employees Retirement System is requesting funding to move their infrastructure to the Office of the CIO as part of an office move by the agency. Due to a decrease in the OCIO rates, the financial information contained in the proposal is subject to change.

Mr. Overton left the meeting.

The State Government Council recommends funding based on the criteria below. Discussion followed.

- Mandate: Required by law, regulation, or other authority.
- Tier 1: Highly Recommended. Mission critical project for the agency and/or the state.
- Tier 2: Recommended. High strategic importance to the agency and/or the state.
- Tier 3: Other. Significant strategic importance to the agency and/or the state; but, in general, has an overall lower priority than the Tier 1 and Tier 2 projects.
- Tier 4: Insufficient information to proceed with a recommendation for funding.

**Mr. Dey moved to recommend to the NITC that the project be categorized as a [Tier 2 project](#). Mr. Miller seconded. Roll call vote: Daws-Yes, Rathje-Yes, Lammers-Yes, Cecrle-Yes, Dey-Yes, Henrichsen-Yes, Oligmueller-Abstain, Sankey-Yes, Scofield-Yes, Wagner-Yes, Miller-Yes, Wehling-Yes, McCrory-Abstain, Bornemeier-Yes, Decker-Yes, Sloup-Yes, and Flanagan-Abstain. Results: Yes-14, No-0, Abstained-3. Motion carried.**

**STANDARDS AND GUIDELINES - DISCUSSION: [EXTERNAL HOSTING OF STATE DATA](#)**

Brad Weakly, State Information Security Officer

The Security Architecture Work Group has been working on the development of an external hosting standard. The standard would apply to third party hosting that is not controlled by state agencies.

Purpose:

Externally hosted data needs to be protected according to the sensitivity of the information that is transmitted and stored. There are specific controls that are required by law (or required under other

circumstances) that must be met to a high degree of certainty in order to consider that the data is properly protected.

The work group would like to get feedback and input from the council members. Members were asked to get comments to Mr. Weakly.

#### **OTHER BUSINESS**

Microsoft Home Use Policy. On Tuesday, November 15, the NITC will be meeting. One of agenda items is approval of the Microsoft Home Use Program. If approved, the Office of the CIO will be sending out information to agency directors. Agencies participating in the enterprise agreement will have the option to offer the program to their employees.

#### **AGENCY REPORTS**

Agency representatives were given an opportunity to provide agency reports.

#### **ADJOURNMENT**

The next meeting of the State Government Council will be meeting on December 8.

Mr. McCrory moved to adjourn. Mr. Wehling seconded. All were in favor. Motion carried by unanimous voice vote.

The meeting was adjourned at 2:28 p.m.

Meeting minutes were taken by Lori Lopez Urdiales and reviewed by Rick Becker, Office of the CIO.