

**8-606. Staff use of cloud storage websites.**

Accessing online cloud storage websites (such as Dropbox, Google Drive, etc.) is a security risk that will be restricted based on an employee's job functions. Use of these systems for any state purposes is prohibited unless approved by the employee's supervisor or manager. Even if approved, it is prohibited to process or store any CONFIDENTIAL or RESTRICTED information with these services, unless the storage is encrypted with approved technology, and has been approved in advance by the state information security officer.

--

**History:** Adopted on July 12, 2017.

**URL:** <http://nitc.nebraska.gov/standards/8-606.pdf>